



AGENDA

ADMINISTRATION COMMITTEE and SPECIAL MEETING OF THE BOARD OF DIRECTORS

WEST BASIN MUNICIPAL WATER DISTRICT
January 7, 2019 – 11:00 AM

West Basin Municipal Water District
17140 S. Avalon Blvd.
Carson, CA 90746

Carol Kwan, Chair | Donald Dear, Member | Harold Williams, Alternate

* The Administration Committee meeting is noticed as a joint committee meeting with the Board of Directors for the purpose of compliance with the Brown Act. Members of the Board, who are not assigned to the Administration Committee, may attend and participate as members of the Board, whether or not a quorum of the Board is present. In order to preserve the function of the Committee as advisory to the Board, members of the Board who are not assigned to the Administration Committee will not vote on matters before the Committee.

1. CALL TO ORDER

2. DETERMINATION OF QUORUM

3. PUBLIC COMMENT

4. PRESENTATIONS

5. ACTION CALENDAR

A. Approval of Minutes

Recommendation:

That the Board approves the:

December 7, 2018 – Special Board Meeting Minutes

December 20, 2018 – Special Board Meeting Minutes.

B. Annual Board Reorganization

Recommendation:

That the Board elects the following Board officers and reconfirms the appointed officers:

President Nomination:

Vice President Nomination:

Treasurer Nomination:

Secretary Nomination:

Deputy Treasurer Appointment:

Deputy Secretary Appointment:

6. **INFORMATION CALENDAR**
7. **CLOSED SESSION**
8. **DIRECTORS COMMENTS/FUTURE AGENDA ITEMS**
9. **ADJOURNMENT**
10. **NEXT SCHEDULED MEETING** The next Special meeting is scheduled to be held on February 4, 2019.

NOTE: At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

Notice of this agenda and materials may be found at the District's Office located at 17140 S Avalon Boulevard, Carson, California and on the District's website at www.westbasin.org. For further information or questions, please contact the Board Secretary at (310) 660-6229. Disability-related aids, language translation or other services are available to enable persons with a disability to participate in this meeting, consistent with the federal Americans with Disabilities Act of 1990 and can be provided by the Board Secretary upon request. Should you require special accommodations to participate in the meeting due to a disability, please contact the Board Secretary at least 72 hours in advance of the meeting at (310) 660-6229.